



INTERNATIONAL COMPETITIVE BIDDING

Invitation For Bids

PROVISION OF LANDSCAPING, GROUND MAINTENANCE & HORTICULTURAL SERVICES FOR THE NEW ECOWAS HEADQUARTERS, ABUJA

REF: ECW/PP-2026-IN-GOODS-007/003

Date: 18TH August, 2026

1. The Commission of the Economic Community of West African States (ECOWAS) intends to allocate a portion its budget 2026 to make eligible payments under this contract for which this invitation to Bids is being issued.
2. The ECOWAS Commission is now inviting you to bid for the **“Provision of Landscaping, Ground Maintenance & Horticultural Services for the New ECOWAS Headquarters, Abuja”**. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the ECOWAS Commission shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
3. The Bidding Document is only obtainable at the Procurement Division, Directorate of General Administration, ECOWAS Commission, 51, Abubakar O. Suleiman Avenue, Institutions & Research Cadastral Zone, Piwoyi, Airport Road, PMP 401, Abuja, Nigeria, **upon submission of a written request and non-refundable payment of One hundred US Dollars (US\$100)** by Bank draft or cash made in favour of ECOWAS Commission, Abuja.
4. For Bidders outside Nigeria, the Bidding Document can be mailed to interested Bidders upon payment of non-refundable fee of One hundred US Dollars (US\$100) only to ECOWAS Commission (transfer charges born by the bidder). Account Details available on request.
5. In pursuance of Community human and financial capacity development within the ECOWAS Community, foreign firms that do not enter into joint venture agreement with Member States' firms shall not be eligible to participate in a tender process where the contract is wholly financed by Community Funds.
6. Interested eligible bidders may obtain further information from ECOWAS Commission, Directorate of Administration and General Services, Procurement Division, 2nd Floor, ECOWAS Commission Headquarters, 51, Abubakar O. Suleiman Avenue, Institutions & Research Cadastral Zone, Piwoyi, Airport Road, PMB 401, Abuja. FCT, Nigeria; Monday to Friday from 9:00 am to 4:00 pm. Email: procurement@ecowas.int with copy to: ikkamara@ecowas.int sbangoura@ecowas.int; sshadrach@ecowas.int; folayiwola@ecowas.int.
7. Bids (1 Original + 3 Copies) shall be delivered in a sealed envelope and deposited in the **ECOWAS Tender Box** located in the Directorate of Administration and General Services, Procurement Division, 2nd Floor, ECOWAS Commission Headquarters, 51, Abubakar O. Suleiman Avenue, Institutions & Research Cadastral Zone, Piwoyi, Airport Road, PMB 401, Abuja. FCT, Nigeria.



8. Bids should be clearly marked **“PROVISION OF LANDSCAPING, GROUND MAINTENANCE & HORTICULTURAL SERVICES FOR THE NEW ECOWAS HEADQUARTERS, ABUJA”**, **“Do Not Open, Except in the Presence of the Procurement Committee”** and submitted on or before **11.00 am on Wednesday, 30th September, 2026** at the latest and should clearly indicate Bid Price, Delivery/Completion Period, Bid Validity etc.
9. Bids SHALL be valid for a period of **120 days** after Bid Opening and must be accompanied by a **Bid Security (ORIGINAL Bank Guarantee) in the sum of Six Thousand US Dollars (USD 6,000.00)** or its equivalent in one of the currencies of the ECOWAS Member Countries. This Guarantee shall remain valid for thirty (30) days after the expiry of the bid validity period.
10. Bids will be opened same day in the presence of bidders/representatives who choose to attend, on **Wednesday, 30th September, 2026 at 12.00 pm, ECOWAS Commission Headquarters, 51, Abubakar O. Suleiman Avenue, Institutions & Research Cadastral Zone, Piwoyi, Airport Road, PMB 401, Abuja. FCT, Nigeria.**
11. A mandatory physical site inspection of the New ECOWAS Commission Headquarters, (same address indicated at point 8), **will take place on Friday, 4th September 2026 at 2:00 pm (Nigerian Time)**. All bidders are required to attend this important meeting and will have the opportunity to seek and obtain clarifications on any issues related to the bids.
12. This invitation for Bids can be also consulted on the ECOWAS Official website:
<https://ecowas.int/procurement/>

Commissioner for Internal Services