



**IMPLEMENTATION OF ECOWAS SUPPLEMENTARY ACT A/SA.2/12/24
RELATING TO THE COMMON POLICY ON AVIATION CHARGES, TAXES AND
FEES IN ECOWAS MEMBER STATES**

JOB TITLE	Recruitment Air Transport Economic Oversight Coordinator (Consultant)
INSTITUTION	ECOWAS Commission
FUNDING	ECOWAS Commission
PROCUREMENT	ECOWAS Tender Code
DEPARTMENT	Infrastructure, Energy & Digitalization
DIRECTORATE	Transport
DIVISION	Air Transport
ROLE OVERVIEW 1. Article 32 of the ECOWAS Revised Treaty, 1993, entrusted the Transport Directorate with ensuring a harmonious integration of transport infrastructure and services of Member States and the promotion and facilitation of movement of persons, goods and services within the Community. 2. Article 32(1) of the ECOWAS Revised Treaty commits Member States to: • Paragraph (f): Encourage co-operation in flight scheduling, leasing of aircraft and granting joint use of fifth freedom rights to airlines in the region. • Paragraph (g): Promote the development of regional air transportation services and endeavor to bring about the merger of national airlines in order to promote their efficiency and profitability. 3. Air Transport sector is a part of the ECOWAS Transport Improvement Program in accordance with the above Article 32 (f) & (g). Subsequently the Authority of Heads of State and Government through Decision A/DEC.6/12/03 dated 19 December 2003, adopted a regional agreement towards the Liberalization of the Air Transport sector in West Africa including an Air Transport Action Plan (revised ECOWAS Air Transport Action Plan 2014-2020). The Authority at its 40th Ordinary Summit on 17th February 2025, also adopted nine (9) ECOWAS Air Transport Supplementary Acts (Regional Laws) which cover very strategic areas in air transport including the Compensation in the event of Denied Boarding, Liberalization of Ground Handling, Airport Slots Allocation, Approval of Air Carrier, Conditions to Market Access, Air Tariffs, Liability in case of Air Accidents, Rules of Competition and Exemptions, and, Aviation Security. 4. Member States of ECOWAS are also signatories to global texts such as the Chicago Convention signed on 7th December, 1944 and its annexes, and the Yamoussoukro Decision relating to the Liberalization of Access to Air Transport Markets in Africa, 1999, as well as the Solemn Declaration on the Single African Air transport Market (SAATM), one of the flagship projects of the African Union (AU) Agenda 2063.	

5. Thus, considering the severe negative impact of the high cost of air transport on the growth of the region's air transport industry and on the wider economic and regional integration Agenda of ECOWAS, the SIXTY-SIXTH (66TH) ORDINARY SESSION OF THE AUTHORITY OF HEADS OF STATE AND GOVERNMENT adopted the Supplementary Act A/SA.2/12/24 relating to the regional Common Policy on Aviation Charges, Taxes and Fees, which aims to reduce the cost of air transport services in the ECOWAS region.

6. Article 8 of this Supplementary Act A/SA.2/12/24 relating to the Common Policy on Aviation Charges, Taxes and Fees in West Africa, outlines the modalities for Economic Oversight mechanisms at both the national and regional levels. Additionally, Article 10 provides a regional support and coordination mechanism for the implementation of the Supplementary Act, which includes the establishment of an **ECOWAS Air Transport Economic Oversight Committee** to ensure the effectiveness of the implementation.

7. The **Regional Air Transport Economic Oversight Committee** will report to the ECOWAS Sector Ministers in-charge of Transport. The secretariat will be provided by the Air Transport Division of the Transport Directorate of the ECOWAS Commission. The activities of the Air Transport Economic Oversight Committee will be managed by a Coordinator assisted by a project assistant

8. To implement and coordinate the activities of the above **ECOWAS Regional Air Transport Economic Oversight Committee**, the Transport Directorate intends to recruit an **Air Transport Expert** responsible for the coordination, under the Air Transport Division of the Transport Directorate.

9. The purpose of this ToR is to outline the recruitment criteria and tasks for the coordinator of the **ECOWAS Regional Air Transport Economic Oversight Committee**.

ROLE AND RESPONSIBILITIES

The services provided under this contract mainly concern the support to the Transport Directorate in the coordination of The **ECOWAS Air Transport Economic Oversight Committee** to achieve the following objectives:

- ✓ Full, smooth and timely implementation of the ECOWAS Supplementary Act A/SA.2/12/24 relating to the Common Policy on Aviation Charges, Taxes and Fees in West Africa.
- ✓ Effective coordination of regional and national activities geared towards the implementation of the ECOWAS Supplementary Act A/SA.2/12/24 relating to the Common Policy on Aviation Charges, Taxes and Fees in West Africa.
- ✓ Alignment of present and future determination of taxes, charges and fees on air transport in the ECOWAS region with the provisions of the ECOWAS Supplementary Act A/SA.2/12/24.

Specifically, the Coordinator's Roles and Responsibilities will include:

- ✓ provide technical assistance in the monitoring and implementation of the ECOWAS Air Transport Economic Oversight Committee

- ✓ support the implementation of the ECOWAS Supplementary Act A/SA.2/12/24 relating to the Common Policy on Aviation Charges, Taxes and Fees in West Africa.
- ✓ Prepare and seek approval for the annual budget for the operation of the oversight committee
- ✓ prepare and organise regular meetings of the Oversight Committee
- ✓ Follow up with Member States on the implementation of Article 8 of the ECOWAS Supplementary Act A/SA.2/12/24 Relating to the Common Policy on Aviation Charges, Taxes and Fees, regarding the removal of the four (4) taxes and 25% reduction of two (2) charges.
- ✓ Guide consultations and engagement with AFRAA, IATA, Airlines and related private sector stakeholders for the effective reduction of airfares in line with the Supplementary Act.
- ✓ Follow up on the annual reporting for sector Ministers and other decision-making bodies of ECOWAS
- ✓ review the content of the reports of the activities carried out within Member States in order to ensure consistency with the ECOWAS Supplementary Act A/SA.2/12/24
- ✓ Organise periodic monitoring and evaluation exercises to ensure the achievement of set objectives
- ✓ Carry out any other project related activities that may be assigned by the Director of Transport of the ECOWAS Commission

ACADEMIC QUALIFICATION AND EXPERIENCE

ACADEMIC QUALIFICATION:

- Must hold A master's degree in aviation Related Discipline or equivalent certificate from a recognized University or Tertiary Institution or its equivalent; and must hold a specialized degree in Air Transport such as Civil Aviation Engineering, Aviation Law, Air Transport Management and/or Economics or related discipline.

EXPERIENCE:

- Minimum of twelve (12) years of relevant experience and managerial skills preferably in Africa in Air transport/Civil Aviation administration, Airlines company, Airport company, Air Navigation Services or similar aviation related organization involved in the development of air transport economic regulation.
- The Consultant will be a high-level specialist in civil aviation/air transport projects with a good knowledge of international projects.
- He/she must possess procurement skills in line with the procedures of multilateral donors, particularly the AfDB.

- Have been involved in a similar position (technical assistance), at least 1 Consultancy contract in the implementation of regional aviation programme in one (1) regional, continental or international institutions.
- Good knowledge of preparation of investment projects, feasibility studies, and documents for the award of contracts; Good knowledge of ECOWAS rules and procedures.
- Knowledge of ICAO's Standards and Recommended Practices (SARPs), Chicago Convention, Air Traffic Rights, Aircraft, Airport infrastructure, facilities and equipment, Air Navigation Services, Aviation Institutions in Africa.
- Experience in implementing aviation project financed by the African Development Bank (AfDB), World Bank or European Union, will be an advantage.
- Ability to work in a multi-cultural environment.

LANGUAGES

Must be fluent in one of the official languages of ECOWAS: English, French or Portuguese, with a good working knowledge of a second official language.

Duration

The duration of this contract is **twelve (12) months**, renewable upon review of performance and availability of budget.

The ECOWAS Commission invites interested eligible and qualified individual Aviation Experts to submit their candidacy to provide the above services through a letter of "Expression of Interest" and Curriculum Vitae, providing clear information on their experience and qualification with respect to the assignment (CV, Certificates, References of similar services demonstrating that they are qualified, description of experiences and tasks in similar assignments, etc.).