ECOWAS COMMISSION
COMMISSION DE LA CEDEAO
COMISSÃO DA CEDEAO

REQUEST FOR EXPRESSIONS OF INTEREST (RELAUNCH)
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)

COUNTRY: NIGERIA
Fund: ECOWAS Commission
Assignment Title: Recruitment of a Coordinator (Consultant) for the ECOWAS Air Transport Economic Oversight Committee.
Reference: PP-CS-2025-073

1. The Economic Community of West African States (ECOWAS) places high importance on Aviation Security (AVSEC) as an essential pillar for ensuring safe, secure, and reliable air transport across the region. Recognising the substantial adverse effects that the high cost of air transport continues to have on the development of the regional aviation industry, as well as on the broader objectives of economic growth, trade facilitation, and regional integration, the Sixty-Sixth (66th) Ordinary Session of the Authority of Heads of State and Government adopted Supplementary Act A/SA.2/12/24 relating to the Regional Common Policy on Aviation Charges, Taxes, and Fees. This legal instrument seeks to harmonise and rationalise aviation-related charges with the overarching objective of reducing the cost of air transport services within the ECOWAS Region.

To support this initiative, the ECOWAS Commission intends to engage an Individual Consultant (Consultants) to support the Directorate of Transport in implementing the above regulations and related aviation security matters.

2. Objectives of the Assignment
The objective of the consultancy is to support to the Transport Directorate in the coordination of The **ECOWAS Air Transport Economic Oversight Committee** to achieve the following objectives:

- ✓ Full, smooth and timely implementation of the ECOWAS Supplementary Act A/SA.2/12/24 relating to the Common Policy on Aviation Charges, Taxes and Fees in West Africa.
- ✓ Effective coordination of regional and national activities geared towards the implementation of the ECOWAS Supplementary Act A/SA.2/12/24 relating to the Common Policy on Aviation Charges, Taxes and Fees in West Africa.
- ✓ Alignment of present and future determination of taxes, charges and fees on air transport in the ECOWAS region with the provisions of the ECOWAS Supplementary Act A/SA.2/12/24.

3. Role and Responsibilities
The Consultant will support the Transport Directorate in ensuring full, smooth and timely implementation of Supplementary Act A/SA.2/12/24 by coordinating the activities of the

Regional Economic Oversight Committee, engaging with Member States and stakeholders, and ensuring alignment of aviation charges, taxes, and fees with ECOWAS regulations.

4. Qualifications and Experience

The ideal candidate should have the following qualifications:

- Minimum of twelve (12) years of relevant experience and managerial skills preferably in Africa in Air transport/Civil Aviation administration, Airlines company, Airport company, Air Navigation Services or similar aviation related organization involved in the development of air transport economic regulation.
- The Consultant will be a high-level specialist in civil aviation/air transport projects with a good knowledge of international projects.
- He/she must possess procurement skills in line with the procedures of multilateral donors, particularly the AfDB.
- Have been involved in a similar position (technical assistance), at least 1 Consultancy contract in the implementation of regional aviation programme in one (1) regional, continental or international institutions.
- Good knowledge of preparation of investment projects, feasibility studies, and documents for the award of contracts; Good knowledge of ECOWAS rules and procedures.
- Knowledge of ICAO's Standards and Recommended Practices (SARPs), Chicago Convention, Air Traffic Rights, Aircraft, Airport infrastructure, facilities and equipment, Air Navigation Services, Aviation Institutions in Africa.
- Experience in implementing aviation project financed by the African Development Bank (AfDB), World Bank or European Union, will be an advantage.
- Ability to work in a multi-cultural environment.
- Be fluent in one of ECOWAS' official languages (English, French, or Portuguese) and have working knowledge of a second.

5. Duration of the mission

The assignment is for twelve (12) months, renewable based on satisfactory performance and availability of funds.

6. Submission of the Expression of Interest

The ECOWAS Commission invites eligible and qualified **Individual Consultants (Aviation Experts)** to express their interest in providing these services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Each experience or qualification must be supported by documentary evidence, as listed below:

- **An up-to-date Curriculum Vitae duly signed by the consultant (including the contact details of at least two referees).**
- **Copies of diplomas, relevant academic certificates, and training certificates.**
- **Evidence of experience, such as certificates of satisfactory completion, employment certificates, copies of relevant contracts, etc.**

The ECOWAS Commission would like to draw the attention of interested consultants to Article 117 of the revised ECOWAS Procurement Code on "Fraud and Corruption", which

provides information on fraudulent or corrupt practices in competition or contract execution. Furthermore, the attention of interested Individual Consultants is drawn to Part IV, paragraphs 1 to 5 of article 118 of the "ECOWAS Revised Procurement Code", September 2021 setting forth the ECOWAS policy on conflict of interest.

7. Selection Method

The selection of the consultant will be conducted in accordance with the **Individual Consultant Selection (ICS) method** set out in the ECOWAS Revised Procurement Code. Interested consultants may obtain further information by contacting the Procurement Division. at the email address below from **Monday to Friday, from 9:00 a.m. to 4:00 p.m. (GMT +1).** Email: **ikkamara@ecowas.int and copy: cappiah@ecowas.int** ; **ytraore@ecowas.int**; **ombacke@ecowas.int**; **pbessi@ecowas.int**

Expressions of interest **should be sent by email with the subject line "Expression of Interest – Recruitment of Air Transport Economic Oversight Coordinator (Consultant) ", no later than February 6 at 12:00 a.m. (Nigerian time) (Nigerian time)** to the following email addresses **: ikkamara@ecowas.int and copy: cappiah@ecowas.int**; **ytraore@ecowas.int**; **ombacke@ecowas.int**; **pbessi@ecowas.int**

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