



ECOWAS REGIONAL JOINT BORDER POST (JBP) DEVELOPMENT PROGRAM

REQUEST FOR EXPRESSIONS OF INTEREST

SELECTION OF INDIVIDUAL CONSULTANT (RESIDENT CIVIL ENGINEER) TO SUPPORT ECOWAS IN THE SUPERVISION OF THE CONSTRUCTION OF JOINT BORDER POST AT JENDEMA-BO WATERSIDE BORDER BETWEEN THE REPUBLIC OF SIERRA LEONE AND REPUBLIC OF LIBERIA

1. The Economic Community of West African State (ECOWAS) Commission, as part of the Regional Joint Border Post Development Program intends to recruit an Individual Consultant to support ECOWAS in the Supervision of the Construction of a **Joint Border Post at Jendema-Bo Waterside border between the Republic of Liberia and Republic of Sierra Leone**. The Joint Border Posts (JBP) program is a community intervention aimed at facilitating border crossing formalities and controls to reduce the cost and time spent at land borders between Member States by bringing together officials from neighboring countries to undertake simultaneous and joint controls to expedite movement.
2. The main objective of the assignment is to support ECOWAS Commission to ensure the highest standards of supervision, quality assurance, and coordination in the construction of the Jendema-Bo Waterside JBP, as well as facilitate timely and cost-effective project implementation, in line with the approved technical designs, drawings and cost estimates.
3. Duties and responsibilities of the Resident Civil Engineer:

Specifically, the Resident Civil Engineer in collaboration with the Supervising Consulting Firm will:

- Represent ECOWAS Commission daily on-site, ensuring strict adherence to project timelines, technical standards, and contractual obligations.
- Conduct regular and thorough inspections of construction activities and materials to guarantee compliance with contract specifications and quality standards.
- Validate contractor submitted construction drawings and monitor modifications proposed by stakeholders.
- Ensure effective implementation of the approved Environmental and Social Management Plan (ESMP).
- Check and examine design modifications requested by the client and undertaken by the supervising consultant
- Check measurements and support the issuance of interim payment certificates to be prepared by the consultant before forwarding them to ECOWAS
- Analyse and advise on complaints submitted by the contractor.
- Alert the project owner in good time to any problems arising on site



- Support the supervising consultant in the preparation and vetting of interim payment certificates
 - Support weekly site coordination meetings involving the construction contractor, supervision consultant, and other relevant stakeholders to review project progress and resolve emerging issues.
 - Support the management of relationships with local communities, local government authorities, public utilities, and service providers.
 - Collaborate with traffic and safety authorities to ensure smooth operation around the construction zone
 - Support the Supervision Consulting Firm and facilitate the preparation and submission of detailed monthly progress reports covering construction progress, compliance with schedules, issues encountered, and recommended corrective actions.
 - Document technical inspections, quality control measures, and environmental and social compliance.
 - Facilitate the transmission of interim and final payment certificates to ECOWAS Commission for payment.
 - Maintain accurate records of all site meetings, including detailed minutes and action points.
 - Liaise with the Supervision Consultant with the provisional acceptance procedures, including inspections, assessments, and sign-off processes.
 - Ensure thorough preparation and validation of "as-built" documentation and completion drawings.
 - Coordinate with the Supervision Consulting Firm on the applications and issuance of the final acceptance procedures and support handover activities
4. **The Contract duration will correspond** to the time required to complete the work and it is estimated to 24 months.
5. The ECOWAS Commission invites individuals Consultants to indicate their interest in providing these services. Interested Consultants shall be shortlisted based on the following criteria: **(a)** Hold an engineering degree in Civil Engineering; **(b)** Have a minimum of fifteen (15) years' experience in Civil Engineering projects, preferably in Africa; **(c)** Demonstrated experience in the supervision, construction or monitoring of at least two multinational or cross-border infrastructure projects, preferably in the African, in the last 10 years (2015 – 2024)**(d)** Experience in the supervision of at least two Building and or road Projects in Sub-Sahara African in the last 10 years ; **(e)** Fluent in English Language.

To score the candidates, evidence of academic qualifications and attestation documents indicating participation in projects MUST be submitted.



6. Interested Individual Consultants can download the Terms of Reference in the link indicated https://www.ecowas.int/procurement/procurement_m/intellectual-services/
7. The CVs including related documents indicated in (5) above, should be sent to the email addresses below not later than **16 October 2025 at 17h00 (GMT+1)**, with a subject title "**RECRUITMENT OF A RESIDENT CIVIL ENGINEER TO SUPPORT ECOWAS IN THE SUPERVISION OF THE CONSTRUCTION OF JOINT BORDER POST AT JENDEMA-BO WATERSIDE BORDER BETWEEN THE REPUBLIC OF SIERRA LEONE AND REPUBLIC OF LIBERIA**". Email to: ikkamara@ecowas.int with copy to sbangoura@ecowas.int; amaliki@ecowas.int; cappiah@ecowas.int; ytraore@ecowas.int and ombacke@ecowas.int
8. Being a Local Procurement Process, to be eligible in apply for this post, Individual Consultants MUST be a National of one of the ECOWAS Member States in accordance with ECOWAS REVISED PROCUREMENT CODE of September 2021.
9. Interested Individual consultants can obtain further information at the e-mail addresses mentioned below during working hours: **9.00am - 4.00pm, Nigerian Time, (GMT + 1) Mondays through Fridays (except public holidays)**: procurement@ecowas.int with copy to amaliki@ecowas.int; cappiah@ecowas.int;
10. The working languages shall be **English**.

ECOWAS COMMISSION