



ECOWAS COMMISSION
COMMISSION DE LA CEDEAO
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ANSWERS TO REQUESTS FOR CLARIFICATION

Assignment Title: Recruitment of an Individual SAP MM Consultant – Abuja, Nigeria.

ROEI: PP-CS-2025-021/3

#	CONSULTANT'S QUESTIONS	ECOWAS RESPONSES
1	Could you please confirm if remote work is permitted or if on-site presence in Abuja, Nigeria is mandatory throughout the consultancy?	The work location is physical onsite in Abuja, Nigeria. This is a mandatory requirement.
2	Are there specific ECOWAS entities where the SAP MM consultant will primarily focus?	Yes, we listed on Terms of Reference the Commission, Institutions and Agencies that are in scope across different countries where ECOWAS operates. Consultant might be required to travel to any of these locations but with primary work location as Abuja, Nigeria
3	Is there an anticipated contract duration or timeline for the consultancy services?	The duration is six (6) months as stated on the Terms of Reference
4	Could you provide more details on the expected deliverables and reporting structure?	The deliverables are listed in the Terms of Reference. The Consultant will report to the Director Financial Reporting and Grants as stated in the Terms of Reference.
5	Will there be opportunities for collaboration with other SAP consultants or teams?	Yes, there would be ABAP, Finance and BASIS Consultant. The MM Consultant will lead and be solely responsible for all matters relating to SAP Materials Management.
6	Are there any specific tools or platforms required for the knowledge transfer and training sessions?	Knowledge transfer and training sessions are done using Microsoft Teams and in person at our training center and office locations