



REQUEST FOR EXPRESSION OF INTEREST N°04/ECOWAS/DER/2025

CONSULTING SERVICES:

RECRUITMENT OF AN INSTITUTIONAL STRENGTHENING TECHNICAL ADVISOR

FUNDING: Kingdom of Spain - AECID Contribution to EU-ISE II - Results 3

Building on the achievements of the common work of the Spanish Agency for International Development Cooperation (AECID) and ECOWAS throughout the years, the ECOWAS-Spain Cooperation Programme defines the joint priorities that will guide ECOWAS-AECID collaborative actions, continuing the existent lines of work for the resilience and prosperity of the people of West Africa, for the creation of opportunities and improvement of living conditions for the new generations who will shape the future of the region.

Following a strategic assessment of the framework documents and documents of both ECOWAS and Spain, as well as an analysis of the work undertaken in recent years, three main priority areas have been identified: (1) rural development, sustainable agri-food systems and food security; (2) access to clean energy; and (3) gender equality and empowerment of women and girls. In addition, the following cross-cutting priorities have been identified: connectivity and infrastructure; human rights approach; and institutional strengthening. The SDGs that have been identified as priorities are 2 Zero Hunger, 5 Gender Equality and 7 Affordable and Clean Energy. In addition, the following SDGs will be addressed in a cross-cutting manner: The remaining SDGs to be addressed in a cross-cutting way are: 8 Decent work and economic growth, 9 Industry, innovation and infrastructure, 10 Reduction of Inequalities and 16 Peace, justice and strong institutions.

The strategy demonstrates the alignment between the Strategic Objectives and Orientations Vision (2050 ECOWAS) and the 6th Guidelines Plan for Spanish Cooperation with the prioritized and cross-cutting sectors. Finally, the document defines the administrative bases for its implementation, including budget framework and economic contributions, monitoring and evaluation systems, mutual accountability and transparency responsibilities, as well as visibility principles.

The ECOWAS Commission invites interested, eligible and qualified candidates (Individual Consultants) to express their interest in providing the services.

Interested consultants **MUST PROVIDE** the information (**documentation in English or French in Word and PDF format**), demonstrating that they have the required qualifications and relevant experience to perform the services.

1. ROLE AND LOCATION

The objective of this consultancy is to provide technical expertise and advisory support to the Directorate of External Relations (DER). The advisor will focus on enhancing operational efficiency, supporting effective delivery of projects implemented by the department, and supporting partner dialogue and operational coordination with other Directorates and Agencies.

The duty station is Abuja, Nigeria, with full-time work for an assignment of a duration of one (1) year, renewable based on performance and corresponding to the duration of the project.

2. CONSULTANT PROFILE

Candidates for this position **MUST** possess the following qualifications:

- A master's degree (BAC+5) in international relations, Economics, Development Studies, Public Administration, Project Management, or a related field.
- At least (5) years' experience in development project management in sectors such as (Education, Health, Reproductive Health, Entrepreneurship, Trade, Agriculture, Environment, Energy, Infrastructure, etc.), including at least three (3) years at regional level, particularly in West Africa or internationally.
- At least three (3) years' proven programs management. Experience with the EU and AECID program management will be an asset.
- Familiarity with gender policy at regional, continental and global levels.
- Experience of working with Spanish development cooperation or another international institution cooperation or private donors.
- Good knowledge of ECOWAS procedures and the region and of Spanish cooperation will be an added advantage.
- Good computer skills: Microsoft Word, Excel, Access, Power Point and any other relevant software.
- Ability to work in a multidisciplinary team and to work under pressure.
- Excellent IT skills (MS Office: Word, Excel, Power Point).
- Proven experience in managing relationships with Multilateral, European, Spanish and international donors and development partners will be an added advantage.
- Experience in program management within multilateral institutions.
- Familiarity with ECOWAS policies, structures, and regional development challenges.
- Fluency in oral and written expressions in one (1) of the ECOWAS official languages (English, French and Portuguese). Additional knowledge of ECOWAS another official language or Spanish will be an added advantage.

3. PROCEDURES

The eligibility criteria, shortlist and selection procedure will be in accordance with the ECOWAS Procurement Code, 2021 "Recruitment of Individual Consultants".

The application file is composed as follows:

- a signed letter of expression of interest, including the availability date,
- a recent signed CV, detailing professional experience and similar missions,
- Three (3) professional references (full name, current and previous positions, telephone and email),
- a certified copy of the required diploma,
- copies of certificates of employment or service provision, as they appear in the CV.

Expressions of interest must be sent no later than **28th May 2025 at 11:00 a.m. (Nigeria time, GMT+1)** and mention "***Expression of interest for the recruitment of an Institutional Strengthening Technical Advisor***", and addressed to the ECOWAS Procurement Division at the following address: **ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro, Abuja, 900103, PMB 401, Federal Capital Territory, Federal Republic of Nigeria** or by email to sbangoura@ecowas.int, with copy: ikkamara@ecowas.int; kskouadio@ecowas.int and yderra@ecowas.int.