
 <p>ECOWAS COMMISSION COMMISSION DE LA CEDEAO COMISSÃO DA CEDEAO</p>	<p>HARMONIZING AND IMPROVING STATISTICS IN WEST AFRICA PROJECT (PHASAO)</p> <hr/> <p>PROJECT FOR THE HARMONIZATION AND IMPROVEMENT OF STATISTICS IN WEST AFRICA (PHASAO)</p>	 <p>THE WORLD BANK IBRD • IDA</p>
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HARMONIZING AND IMPROVING STATISTICS IN WEST AFRICA PROJECT (ECOWAS -PHASAO) - (P169265)

NOTICE OF EXPRESSION OF INTEREST N° 01/ECOWAS/DRS/PHASAO/2025

Publication period: May 5 to 20, 2025

Title : Recruitment of an Expert in Charge of Social Issues

I. Object

With a view to statistical development and harmonization in West and Central Africa, the ECOWAS Commission has benefited from a financial grant from the World Bank through the "Harmonization and Improvement of Statistics in West and Central Africa (PHASAO) Project, which is also linked to the Strategy for the Harmonization of Statistics in Africa 2017-2026 (SHaSA2). The objective of the Project is to improve countries' statistical performance, regional harmonization, access to and use of data, and to strengthen the modernization of the statistical system in participating countries. More specifically, the regional component of the project will finance activities designed to support: i) Harmonization and production of basic statistics using international data quality standards; ii) Statistical modernization, institutional reform, human capital, data accessibility and use; iii) Improvement and modernization of physical infrastructure; iv) Project management, monitoring and evaluation.

As part of the implementation of the project activities, the ECOWAS Commission, as the executing entity of PHASAO/PHASAO, is considering recruiting an Expert in charge of Social Issues to strengthen the coordination and the Project Management Unit (PMU). This position is filled on a part-time basis as a service provision, with periodic activities.

In this capacity, he will be responsible for :

- ❖ training the project team on environmental and social safeguards issues;
- ❖ conduct one-off missions relating to environmental and social safeguard issues;
- ❖ the implementation of the part-time complaints management system;
- ❖ consolidation of data on feedback/satisfaction surveys following training;
- ❖ the preparation of half-yearly backup reports;
- ❖ managing issues related to sexual harassment;
- ❖ Carry out any other tasks assigned by management.

The ECOWAS Commission through the Directorate of Research and Statistics invites interested, eligible and qualified candidates to express their interest in providing the services described in the ToR (*attached*) of this mission. Interested consultants must provide information (*documentation in English, French or Portuguese in Word and PDF format*) indicating that they are qualified to perform the services (brochures, references concerning the execution of similar contracts, copies of diplomas, certificates, certifications, etc.)

II. Required consultant profile:

The holder of this position must possess the following qualifications:

- ❖ Hold a higher diploma (Bac + 5) in social sciences (sociology, socio-economics, anthropology, geography, social-environmentalism), in human sciences, economics or any other equivalent diploma;
- ❖ Have a general experience of five (5) years in development projects or programs;
- ❖ Have a good knowledge of gender issues, assistance to vulnerable groups, community development, complaints and conflict management, and participatory approach;
- ❖ Have at least two (2) experiences in community animation or design of communication tools or supports with writing skills;
- ❖ Justify your involvement in setting up database production activities, conducting surveys and collecting data on gender issues and the rights of people with specific needs and have a good capacity for taking initiatives and creativity in finding solutions;
- ❖ Have a mastery of IT tools and common software (Word, Excel, Power Point, MS-Project, etc.).

The evaluation of application files will be carried out on the basis of the following evaluation criteria and rating scales:

No.	Evaluation criteria	Grading Scale
I	General qualification (training and general experience)	30 points
I-1	Hold a higher diploma (Bac + 5) in social sciences (sociology, socio-economics, anthropology; geography, social-environmentalism), in human sciences, economics or any other equivalent diploma.	10
I-2	Have a general experience of five (5) years in development projects or programs.	20
II	Specific experiences related to the mission	70 points
II-1	Have a good knowledge of gender issues, assistance to vulnerable groups, community development, complaints and conflict management, and participatory approach	30
II-2	Have at least two (2) experiences in community animation or design of communication tools or supports with writing skills	20
II-3	Justify your involvement in setting up database production activities, conducting surveys and collecting data on gender issues and people with specific needs and have a good capacity for taking initiative and creativity in finding solutions	20
	TOTAL SCORE	100 Points

The minimum qualifying score is 70 points out of 100

NB : the prerequisites and mandatory conditions to be fulfilled are there presentation of certificates of service provided concerning the execution of similar contracts relating to activities, studies and/or exercises related to the mission. *Similar services not supported by legible copies of the cover pages and signatures of the executed contracts and/or certificates of successful completion will not be taken into account in the evaluation .*

III. Duration :

The resource person must be identified for a minimum one-year contract period with part-time activities in accordance with DRS guidelines. Contract renewal will be subject to satisfactory performance evaluation.

IV. Selection method:

The recruitment of the expert will be carried out in accordance with the relevant procedures of the ECOWAS Commission.

The selection procedure will be carried out by call for competition and will include two phases:

- A pre-selection phase of candidates by establishing a shortlist of the most qualified candidates for the mission based on the analysis of the CVs received;
- A phase of analysis of the technical proposal of the expert who obtained the highest score. The successful candidate will be invited to negotiations for the award of the contract. Only shortlisted candidates will be contacted for the next stage of the process.

V. Preparation and submission of application files:

- Interested candidates must provide a file consisting of:
- A cover letter;
- updated CV ;
- Certified copies of the original diplomas and certificates;
- A copy of contracts or certificates for previous services.

Interested experts may obtain further information at the address mentioned below, during office hours, **Monday to Friday, 9:00 a.m. to 5:00 p.m.**

The address for submitting application files is as follows:

Application files will be sent to the following address by email: cedeo.phasao.ugp@gmail.com with a copy to **Mahamadou YAHAYA**: Director of Research and Statistics (PHASAO Project Coordinator) : mnyahaya65@gmail.com ; myahaya@ecowas.int , **Baba NDIAYE**: PHASAO Project Manager, bandiaye@ecowas.int ; **Emile Joseph FOULAH** , Procurement Specialist (SPM) of the PHASAO Project : efoulah@ecowas.int ; **Gaspard MADJI** , Macro-Economist Expert, gmadji@ecowas.int ; no later than **May 20, 2025 at 11:59 p.m. Abuja time, i.e. 10:59 p.m. GMT .**



Mahamadou YAHAYA
Director of Research and Statistics
Coordinator of PHASAO/PHASAOC