



REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)

COUNTRY: NIGERIA

Fund: ECOWAS Commission

Assignment Title: Recruitment of an Individual SAP MM Consultant – Abuja, Nigeria.

Reference: PP-CS-2025-021/3

The Economic Community of West African States (ECOWAS Commission) has made a provision in its 2025 budget to cover the costs relating to the above-mentioned assignment.

The consulting services (“the Services”) include a functional support to ECOWAS in SAP MM (Procurement and Inventory Management), SAP MM Knowledge Transfer, SAP MM implementation or roll-out to entities of ECOWAS not using the SAP MM or partly using SAP MM.

The assignment duration is six (6) months. The consultant will be based at ECOWAS Commission headquarters in Abuja, Nigeria but covering the entire ECOWAS Institutions under the supervision of the ECOLink Director.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:
https://www.ecowas.int/procurement/procurement_m/intellectual-services/

The ECOWAS Commission now invites eligible individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Each experience or qualification must be supported by documents such as: **certificates of completion, work certificates, copy of contracts, etc.**

The shortlisting criteria are:

- Shall have a minimum of Bachelor (Bac + 3) in Information Technology or Business Management or Sciences or a related field.
- SAP MM certification is a plus.
- Minimum 5 years of SAP MM (Procurement, MRP, Contract Management, Supplier Management and Inventory Management) consulting experience including requirement gathering, blueprint documentation, configuration, integration with other SAP modules, training, tests management, support etc. with at least 2 full cycle end-to-end implementation in SAP MM Module.
- Some experience in the Public Sector, especially Fund Management, is a plus.
- Excellent written and verbal communication skills in French or English is a must.
- Excellent presentation skills.
- Great problem solving, troubleshooting, and analytical skills.

The attention of interested Individual Consultants is drawn to Section IV, paragraphs 1 to 5 of article 118 of the “ECOWAS Revised Procurement Code”, September 2021 setting forth the ECOWAS policy on conflict of interest.

A Consultant will be selected in accordance with the **Individual Consultants Selection method (ICS)** set out in the ECOWAS Revised Procurement Code.

Further information can be obtained at the email address below during office hours **09:00 am to 4:00 pm UT+1 (Nigerian time)**.

Expressions of interest must be delivered in a written form to the address below by e-mail by **June 2nd, 2025, at 5:00 p.m. UT+1 (Nigerian Time)**.

ECOWAS Commission

Attention: Director of Administration and General Services

Abuja, Nigeria

E-mail: ikkamara@ecowas.int and copy sbangoura@ecowas.int; ombacke@ecowas.int ;
pbessi@ecowas.int

ECOWAS COMMISSION