



ECOWAS COMMISSION  
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## **REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

**COUNTRY: NIGERIA**

**Fund: ECOWAS Commission**

**Assignment Title: Recruitment of SAP BASIS Consultant – Abuja, Nigeria.**

**Reference: PP-CS-2025-021/2**

The Economic Community of West African States (ECOWAS Commission) has made a provision in its 2025 budget to cover the costs relating to the above-mentioned assignment.

The consulting services (“the Services”) include an understanding of the management of SAP system environment in an On-Premise or Private Cloud Platform like Microsoft Azure, and help with SAP system monitoring, maintenance, upgrades, installation, patch management, database administration and backup/restore procedures.

The assignment duration is six (6) months. The consultant will be based at ECOWAS Commission headquarters in Abuja, Nigeria but covering the entire ECOWAS Institutions under the supervision of the ECOLink Director.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:  
[https://www.ecowas.int/procurement/procurement\\_m/intellectual-services/](https://www.ecowas.int/procurement/procurement_m/intellectual-services/)

The ECOWAS Commission now invites eligible individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Each experience or qualification must be supported by documents such as: **certificates of completion, work certificates, copy of contracts, etc.**

The shortlisting criteria are:

- Shall justify a minimum of Bachelor (Bac + 3) in Information Technology or Business Management or Sciences or a related field.
- SAP BASIS certification is a plus.
- Minimum 5 years of SAP BASIS consulting experience including SAP system administration, SAP system copy, SAP enterprise portal installation and administration, SAP HANA Database administration, SYBASE Database administration, SAP Systems Upgrade, Support Packages implementation.
- Minimum 2 years working experience in Linux Operating System environment with at least 2 full cycle end-to-end implementation in SAP BASIS Administration.
- SAP BASIS experience administering SAP in a Private Cloud as well as on premise installation is mandatory.
- Great problem solving, troubleshooting, and analytical skills.
- Excellent written and verbal communication skills in French or English is a must.
- Excellent presentation skills.

- Experience in designing/architecting complex solutions.

The attention of interested Individual Consultants is drawn to Section IV, paragraphs 1 to 5 of article 118 of the “ECOWAS Revised Procurement Code”, September 2021 setting forth the ECOWAS policy on conflict of interest.

A Consultant will be selected in accordance with the **Individual Consultants Selection method (ICS)** set out in the ECOWAS Revised Procurement Code.

Further information can be obtained at the email address below during office hours **09:00 am to 4:00 pm UT+1 (Nigerian time)**.

Expressions of interest must be delivered in a written form to the address below by e-mail by **May 29, 2025, at 5:00 p.m. UT+1 (Nigerian Time)**.

ECOWAS Commission

Attention: Director of Administration and General Services

Abuja, Nigeria

E-mail: [ikkamara@ecowas.int](mailto:ikkamara@ecowas.int) and copy [sbangoura@ecowas.int](mailto:sbangoura@ecowas.int); [ombacke@ecowas.int](mailto:ombacke@ecowas.int); [pbessi@ecowas.int](mailto:pbessi@ecowas.int).

**ECOWAS Commission**