



ECOWAS COMMISSION
COMMISSION DE LA CEDEAO
COMISSÃO DA CEDEAO

REQUEST FOR EXPRESSION OF INTEREST N°02/ECOWAS/OVP-HCD/2025

CONSULTING SERVICES:

RECRUITMENT OF AN INDIVIDUAL CONSULTANT AS AN ACCELERATOR MANAGER TO SUPPORT THE IMPLEMENTATION OF THE ECOWAS HUMAN CAPITAL DEVELOPMENT STRATEGY

FUNDING: BILL AND MELINDA GATE FOUNDATION (BMGF)

The Economic Community of West African States (ECOWAS) is a regional Economic Community comprised of 15 member states. One of ECOWAS' objectives is to enhance regional cooperation among member states and to raise the standard of living of the population, through the provision of quality education, quality health services and employment opportunities, financial inclusion, and open access to bank accounts.

In line with this, ECOWAS has adopted an Integrated Regional Human Capital Strategy which aims at making the ECOWAS region the best Regional Economic Community in human capital development (HCD) by 2030. The Strategy focuses on the following three thematic areas: (i) Health and Nutrition, (ii) Education, Skills and Labour participation, and (iii) Entrepreneurship, Financial Inclusion and Digital Payments.

In order to achieve the objectives of the Project, the ECOWAS Commission is seeking to recruit : **an Accelerator Manager**.

The ECOWAS Commission invites interested, eligible and qualified candidates (Individual Consultants) to express their interest in providing the services. Interested consultants **MUST PROVIDE** the information (**documentation in English or French in Word and PDF format**) , demonstrating that they have the required qualifications and relevant experience to perform the services .

1. ROLE AND LOCATION

The HCD Accelerator Manager will oversee the effective and efficient implementation of all aspects of capacity building and grants projects in support of the implementation of the programs under the ECOWAS HCD strategy including the scalable catalytic investment activity which aims at improving Member States' HCD performance. He/She will assume responsibility for the progress of the regional-level activities and meeting results.

The duty station is Abuja, Nigeria, with full-time work for an assignment of a duration of one (1) year, renewable based on performance and corresponding to the duration of the project.

2. CONSULTANT PROFILE

Candidates for this position **MUST** possess the following qualifications:

- Master's degree in Management, Business Administration, Commerce, or a closely related field from a recognized university
- Minimum of 7 years of relevant and demonstrated experience in project management and delivery in the international development sector
- Experience working on an international development project with international organizations and development donors (such as World Bank, AfDB, USAID, DFID, etc.)
- Experience working with accelerators, social enterprises, start-ups, or incubators in developing countries
- Demonstrated ability in translating strategy and vision into operational objectives
- Excellent verbal and written communication skills.
- Strong interpersonal and relationship-building skills
- Strong computer literacy with a full knowledge of Microsoft Office applications (Microsoft Word, Excel, and PowerPoint).
- Fluency in oral and written expressions in one (1) of the ECOWAS official languages (English, French and Portuguese). Additional knowledge of another official language will be an added advantage.

3. PROCEDURES

The eligibility criteria, shortlist and selection procedure will be in accordance with the ECOWAS Procurement Code, 2021 "Recruitment of Individual Consultants".

The application file is composed as follows:

- a signed letter of expression of interest, including the availability date,
- a recent signed CV, detailing professional experience and similar missions,
- Three (3) professional references (full name, current and previous positions, telephone and email),
- a certified copy of the highest diploma,
- copies of certificates of employment or service provision, as they appear in the CV .

Expressions of interest must be sent no later than **21th April 2025 at 11:00 a.m, (Nigeria time, GMT+1)** and mention "***Expression of interest for the recruitment of an Accelerator Manager***", and addressed to the ECOWAS Procurement Division at the following address: **ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro, Abuja, 900103, PMB 401, Federal Capital Territory, Federal Republic of Nigeria** or by email to sbangoura@ecowas.int, with copy: ikkamara@ecowas.int; rjohnson@ecowas.int; yberra@ecowas.int.