



REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES)

COUNTRY: NIGERIA

NAME OF PROJECT: WESTERN AFRICA REGIONAL DIGITAL INTEGRATION PROGRAM (WARDIP)

Grant No.: E264-3W

Assignment Title: Selection of a Firm to provide English, French and Portuguese Translators and Interpreters for the WARDIP project implementation.

Reference No. NG-WARDIP-ECOWAS-471721-CS-CQS

The Economic Community of West African States Commission (ECOWAS Commission) has received financing from the World Bank toward the implementation of the **Western Africa Regional Digital Integration Program (WARDIP)** and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include the translation of the terms of reference, reports, documents or information materials submitted by the WARDIP program. In addition, the provision of simultaneous interpretation in the various ECOWAS languages (English, French, Portuguese) is also required. This assignment is foreseen for a period of one (01) year, renewable during the project period based on a satisfactory evaluation of the performances.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:
https://www.ecowas.int/procurement/procurement_m/intellectual-services/

The ECOWAS Commission now invites eligible Firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The qualifications and relevant experience of the consultants must be supported by documents such as **copy of contracts, certificates of good performance, etc. The absence of supporting documents is eliminatory.**

The evaluation criteria are (support with evidence):

- Have at least 5 years of experience in simultaneous interpreting and translation of complex and lengthy documents.
- Have carried out at least 3 similar interpreting and translation assignments on behalf of a recognized Institution during a physical meeting.
- Have carried out at least 2 similar interpreting and translation assignments on behalf of a recognized Institution during a virtual meeting.
- Have translated at least 5 complex and voluminous documents on behalf of a recognized institution, including quality assurance of the execution of this translation work.

- Being able to mobilize a team of simultaneous interpreters to attend meetings in ECOWAS countries, or translators at very short notice.
- Experience in the field of telecommunications, digital transformation and posts would be an asset.
- Experience in translating ECOWAS and/or World Bank documents would be an asset.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the **Consultant's Qualifications based Selection** set out in the World Bank Procurement Regulations.

Further information can be obtained at the email addresses below during office hours **0900 to 1700 hours, GMT + 1, Nigerian Time.**

Expressions of interest must be delivered in a written form to the addresses below by e-mail by **April 8, 2025, at 5:00 p.m. GMT+1 (Nigerian Time).**

ECOWAS Commission

**Attention: Commissioner Infrastructure, Energy and Digitalization
Abuja, Nigeria**

E-mail: wardiprecruitment@ecowas.int and copy pbessi@ecowas.int; abah@ecowas.int; mamoa@ecowas.int; folagunju@ecowas.int; msene@ecowas.int ; ikkamara@ecowas.int; sbangoura@ecowas.int.

Date: March 21, 2025



Mr. Sédiko DOUKA
Commissioner Infrastructure, Energy and Digitalization

Attachment: ToR of the assignment