

COMISSÃO DA CEDEAO



ECOWAS COMMISSION

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PLAN OF ACTION OF THE ECOWAS HUMANITARIAN POLICY (2018 – 2022)

PLAN OF ACTION OF THE ECOWAS HUMANITARIAN POLICY 2018-2022

STRATEGIC OBJECTIVE 1

Ensuring Appropriate Legal and Policy Frameworks for Preventing and Responding to Emergencies

	ACTIVITIES	Success Indicators	Responsible Institution	Sources of Verification	Timeframe
1	<p>Member States to adopt and implement:</p> <ul style="list-style-type: none"> • A Policy on National Disaster Management • Plan of Action <p>in the area of Humanitarian Affairs issues, inclusive of Disaster Risk Reduction and Emergency Management issues¹</p>	<p>Number of States that have adopted:</p> <p style="padding-left: 40px;">A National Disaster Policy (1) and</p> <p style="padding-left: 40px;">National Action Plan on Disaster Risk Reduction and Emergency Issues</p>	<p>National Platforms</p> <p>National Emergency Management Agencies</p>	<p>Copies of Policy and National Action Plan on Disaster Risk Reduction and Emergency Management Issues developed</p> <p>Reports of meetings</p>	2018-2022
2	<p>Member States shall create a specific <u>National Agency for Disaster Management</u>. The Agency shall be established, preferably, at the highest levels of government</p>	<p>National Agency for Disaster Management established</p> <p>Implementation of plans by the Agency</p> <p>Degree or legal documentation of its creation</p>	<p>Member States</p> <p>National Platforms</p> <p>National Emergency Management Agencies</p>	<p>Copy of Government Gazette</p> <p>Report of establishment</p> <p>Programme and Implementation reports</p>	2018 – 2022
3	<p>Member States to promote <u>Disaster Management Legislation</u> in the following areas amongst others: Core emergency management and financing <u>Engineering, industry and building related safety issues</u> <u>Aviation and transport related safety concerns</u> <u>Areas of environmental safety, Health Security, One Health Approach</u> <u>Areas of Facilitation and international cooperation in case of emergency</u></p>	<p>Number of States that have enacted Disaster Management Legislation</p> <p>Compliance of the legislation with the ECOWAS models and International best practices</p>	<p>National Assembly</p> <p>National Platform</p> <p>National Emergency Management Agencies</p>	<p>Gazetted copies of laws enacted and legislations</p> <p>Information Education and Communication Materials (IEC)</p>	2018-2022

¹ ECOWAS and Member States shall integrate into all humanitarian activities cross cutting issues including HIV/AIDS, gender issues and SGBV, disabilities and child protection

4	<p>ECOWAS and Member States to promote and codify core protection instruments and standards within the context of crisis and emergencies and ensure compliance</p>	<p>Codification of Protection Standards/Instruments by ECOWAS and Member States</p> <p>Number of Member States that have conducted sensitization/advocacy meetings on the need for protection during emergencies</p> <p>Number of Member States that have codified Protection Instruments and Standards</p> <p>International Humanitarian Law ratified by all the states</p>	<p>ECOWAS EERT</p> <p>ECOWAS Standby Force</p> <p>National Platforms</p> <p>National Emergency Management Agencies</p>	<p>Copies of codified Instruments</p> <p>Reports of sensitization/advocacy meetings</p> <p>IEC Materials</p>	2018-2022
5	<p>ECOWAS and Member States to establish and implement <u>Standards and Guidelines for the use of military assets in emergencies</u></p>	<p>ECOWAS development of Standards and Guidelines</p> <p>Number of Member States that have established and have begun implementation of Guidelines for the use of military assets in emergencies</p>	<p>ECOWAS</p> <p>National Emergency Management Agency</p>	<p>Copies of the Guidelines developed</p>	2018-2022

STRATEGIC OBJECTIVE 2

Development and strengthening of Institutions for Managing Emergencies and Responding to humanitarian challenges

ACTIVITIES		Success Indicators	Responsible Institution	Sources of Verification	Time frame
1	Member States to <u>establish National Platforms for Disaster Management in compliance with ECOWAS Guidelines in close collaboration with the Disaster Risk Reduction and Emergency Response Programs of ECOWAS</u>	Guidelines developed Platforms established and operational	ECOWAS Member States National Emergency Management Agencies	Copies of Guidelines Report on establishment of the National Platforms	2018-2022
2	ECOWAS and Member States to <u>implement capacity building programmes for National Disaster Management Platforms</u>	Capacity building programmes held Improvement in capabilities of the platforms	ECOWAS National Platforms National Emergency Management Agencies	Reports of capacity building events Assessment reports of improvement of capabilities	2018-2022
3	Member States to <u>integrate, strengthen and coordinate existing Early Warning Systems</u> for timely and effective response	Establishment of Early Warning Systems Early Warning Systems effectively coordinated Effective operationalization of Early Warning Systems by Member States	National Platforms National Emergency Management Agencies	Reports of ECOWAS Field assessments Periodic reports of Member States Assessment reports on functioning of Early Warning Systems	2018-2022
4	Member States to <u>put in place adequate mobilization resourcing for disaster and crisis management and effective utilization of resources, including: Budgetary allocations; and</u>	Member States that establish Disaster Management Funds Member States that make adequate budgetary	National Platforms National Emergency Management Agencies	Copies of legislation establishing such funds	2018-2022

	Disaster funds	appropriations for disaster management Establishment of effective National Financial Control Systems		Copies of financial rules, regulations and procedures governing application of funds Assessment reports of government funding for disaster management	
5	Member States to conduct <u>research on disaster and crisis management</u> and integrate findings into the application of the disaster management cycle	Research studies undertaken by Member states Integration into Disaster Management Application of the Studies to programming	National Platforms National Emergency Management Agencies Research Institutions and the Academia	Report of research study Evaluation of specific research applications to disaster management	2018-2022
6	ECOWAS to develop and publish an <u>Emergency Management Handbook</u> and provide training in disaster management for Member States, including disaster risk reduction.	Emergency Handbook developed and published	ECOWAS Commission	Copies of the Emergency Handbook	2018-2022

STRATEGIC OBJECTIVE 3

Enhancing the capacities of Social Actors in responding to Humanitarian issues

ACTIVITIES		Success Indicators	Responsible Institution	Sources of Verification	Time Frame
1.	ECOWAS and Member States to <u>enhance their leadership capacities</u> for humanitarian affairs issues; including skills training and knowledge acquisition for emergency disaster managers and	Leadership development mainstreamed into curricula of emergency management training programmes Leadership training events held	ECOWAS National Platforms	Copies of tools for mainstreaming developed Revised curricula	2018-2022

	emergency responders. (simulation exercise)	Improvement in management of emergencies Capacities in skills and knowledge acquired	National Emergency Management Agencies	Reports of training events Critical incident reports Management evaluation reports	
2.	Member States to <u>promote volunteerism</u> as a part of existing capacity to provide a first line response and strengthen local preparedness;	ECOWAS Disaster Management Day observed Increase in contributions of volunteers in disaster management Data base of volunteers established Number of training in emergency response offered to volunteers Number of Regional Volunteers Networks established	ECOWAS National Platform National Emergency Management Agencies	Report of activities of the ECOWAS Disaster Management Day Recruitment Rosters Baselines and Evaluation Reports on involvement of volunteers in disaster management Copy of database of volunteers.	2018-2022
3	ECOWAS and Member States to advocate for and promote <u>CSO involvement</u> in disaster management.	Increased awareness and knowledge of CSO's about disaster management Improved contribution of CSO's to management of disasters	ECOWAS National Platforms Emergency Management Agencies	Baseline reports on CSO knowledge and awareness on disaster management Reports of sensitization and awareness events. Post disaster Assessment reports of operations	2018- 2022

4.	<p>ECOWAS and Member States to develop responsive Social Protection Systems and strengthen <u>local resilience</u> of the population against disasters by focusing on priority hotspots</p>	<p>Local Vulnerability and Capacity Assessments Tools developed and utilized Local capacities improved</p> <p>Member States that have allocated budget for responsive social protection responses</p>	<p>ECOWAS</p> <p>National Platforms</p> <p>National Emergency Management Agencies</p> <p>Local populations</p>	<p>Copies of the local Vulnerability and Capacity Assessments Tools</p> <p>Reports of capacity building activities</p> <p>National budgets</p>	2018-2022
5.	<p>ECOWAS and Member States to promote <u>work place safety programmes</u> to cover both the formal and informal sectors</p> <p>ECOWAS and Member States to promote work place safety programmes with the inclusion of both formal and informal sector</p>	<p>Guidelines for work place safety programmes developed</p> <p>Sensitization and capacity building carried out</p> <p>Monitoring and Evaluation of performance of programmes</p>	<p>ECOWAS</p> <p>National Platforms</p> <p>National Emergency Management Agencies</p> <p>Formal and Informal sector organizations</p>	<p>Copies of Guidelines</p> <p>Reports on sensitization and capacity building</p> <p>M & E Reports</p>	2018-2022
6.	<p>Member States to integrate <u>emergency awareness</u> into schools' programs / curricula, and promote emergency management training at post graduate level and for technical and professional education.</p>	<p>Curricula reviewed to include Emergency Management issues</p> <p>Awareness heightened</p>	<p>National Platforms</p> <p>National Emergency Management Agencies</p> <p>Ministries of Education</p> <p>Professional Educational Institutions</p>	<p>Copies of revised curricula</p>	2018-2022

STRATEGIC OBJECTIVE 4

Ensuring Member States and Citizens compliance with International Humanitarian Law as a means of preventing or mitigating conflict related impacts on the civilian populace

	STRATEGIES / ACTIVITIES	Success Indicators	Responsible Institution	Sources of Verification	Time Frame
1	ECOWAS to develop and implement a Regional Plan of Action on Implementation of <u>International Humanitarian Laws</u> ;	POA developed and adopted by ECOWAS authorities POA implemented by ECOWAS and MS	ECOWAS National IHL Committees	Report of adoption of IHL POA Progress and Implementation Reports Monitoring and Evaluation Reports	2018-2022

STRATEGIC OBJECTIVE 5

Promoting Special Measures for Protection of Vulnerable Persons, including women and children at risk and persons with disabilities during emergency situations

	ACTIVITIES	Success Indicators	Responsible Institution	Sources of Verification	Time Frame
1	Member States are to ensure domestication and implementation of appropriate International Instruments related to <u>minimum age for recruitment into armed forces and prohibitions against the use of children in armed conflicts.</u>	Number of MS that have National Legislation on recruitment of children into armed forces and prohibit the use of children in armed-conflict Number of MS that have domesticated and implemented the Instruments	Member States National Parliament	Gazetted copies of National Legislation Copies of assessment reports on compliance	2018-2022
2	ECOWAS and Member States to establish monitoring mechanisms to address <u>Child Protection and Gender issues</u> as might arise in humanitarian situations.	Number of MS with National monitoring mechanisms that address Child Protection and Gender issues	ECOWAS National Platform National Emergency Management Agencies	Copies of monitoring reports Activity reports	2018-2022
3	ECOWAS and Member States are to ensure <u>tracking of displaced populations, including vulnerable persons</u> ECOWAS and Member States to ensure birth registration and documentation	Number of MS with tracking systems on movement of IDPs Effective tracking of IDPs, including vulnerable persons Number of Member States implementing birth registration and documentation	ECOWAS National Platform National Emergency Management Agencies	Copies of monitoring reports Field reports	2018-2022

			Member States		2018-2022
4	ECOWAS and Member States to provide support services in for vulnerable persons, including <u>women and children at risk in humanitarian situations</u>.	Number of vulnerable persons benefitting support services in Member States. Type and quality of support services provided to vulnerable persons	ECOWAS National Platform National Emergency Management Agencies	Field monitoring reports on women and children in humanitarian situations	2018-2022
5	ECOWAS and Member States to provide regular <u>training addressing vulnerabilities especially in Gender and Child Protection</u> for all humanitarian response officials taken into account cross-border dimension.	Number of training workshops on Gender and Child Protection Number of trained response officials	ECOWAS National Platform National Emergency Management Agencies	Training reports	2018-2022
6	ECOWAS and Member States to <u>integrate Gender analysis into emergency planning</u>	MS with National Emergency plans integrating Gender analysis	ECOWAS National Platform National Emergency Management Agencies	Emergency Plans Field reports	2018-2022
7	Member States to designate <u>Ombudsmen for the protection of children especially in emergency situations</u>	Number of MS with Child's Ombudsmen Appointment/designation of authority responsible for the protection of children.	National Platform National Emergency Management Agencies	Field reports	2018-2022

8	ECOWAS and Member States to ensure the domestication and implementation of all International Instruments relating to <u>the prohibition of discrimination against persons with disabilities</u>, especially in situations of emergency	Number of Member States that domesticate and implement International Instruments on protection of persons with disabilities.	ECOWAS National Platforms National Emergency Agencies National Parliaments	Gazetted copies of domesticated statutes on protection of the rights of the disabled. Copies of government policies and directives on protecting the rights of persons with disabilities in emergencies Assessment reports on the protection of persons with disabilities in emergency situations.	2018 -2022
9	ECOWAS and Member States to <u>integrate needs and vulnerability assessment</u> in ensuring that <u>special needs groups</u> are adequately catered for during emergencies.	Needs and Vulnerability Assessment Tools developed Integrated methodology developed Needs of vulnerable groups addressed during emergencies	ECOWAS National Platforms National Emergency Management Agencies	Copies of Needs and Vulnerability Assessment Tool Copies of Standard Operating Procedures Reports of field operations.	2018 – 2022

STRATEGIC OBJECTIVE 6

Maximizing the use of media and communication capabilities for effectively communicating risks, engaging with communities, highlighting humanitarian issues and as a strategic tool for emergency management

	ACTIVITIES	Success Indicators	Responsible Institution	Sources of Verification	Time Frame
1.	ECOWAS to support Member States to formulate <u>National Communication Policies</u> for emergency management	Number of MS with National Communication Policies for emergency management	National Platforms National Emergency Management Agencies	Copies of National Policies Reports	2018-2022
	ECOWAS to support Member States to establish and/or strengthen multi-sector mechanisms for risk communication coordination at national and sub-national level	Number of MS with multi-sector mechanism for coordination of risk communication in place Application of the mechanism		SOPs with procedures, roles and responsibilities in risk communication identified Number of usage	2018-2022
	ECOWAS to support Member States to update/develop Communication Strategies/Plans for prevention and response to emergency, including pre-prepared and pre-validated sets of messages.	Number of MS with Communication Strategies/Plans for prevention and response to emergency		Validated Communication Strategies/Plans for prevention and response to emergency	2018-2022
2.	ECOWAS together with Member States to work with the Media to <u>promote implementation of the Humanitarian Policy and Plan of Action.</u>	Number of Member States visited Number of Media events held	ECOWAS National Platforms National Emergency Management Agencies	Reports of visits to Member States Reports by Media on the events.	2018-2022
	ECOWAS to support MS to map existing capacities and capabilities needed for effective risk communication,	Number of countries that has mapped	MS National Emergency	Mapping of existing capacities and capabilities and identified gaps	

	including media networks and platforms, training and communication materials, ICT platforms, etc.	capacities and capabilities needed	Management Agencies		
3.	ECOWAS and Member States to carry out <u>training and sensitization for Media Organizations on humanitarian issues</u>	Number of Media professionals with increased capacity in risk communication and humanitarian reporting. Number of Journalist Networks established Number of sensitization/advocacy sessions on risk information, communication and management	ECOWAS National Platforms National Emergency Management Agencies National Institutions in charge of communication Media Associations	Press report Radio and television broadcasting, online Training Reports	2018-2022
4	ECOWAS and MS to advocate for the establishment/<u>reactivation of Networks of Journalists in all MS for emergency management</u>	MS with Journalist Networks for emergency management	ECOWAS National Communication Institutions Network of communication professionals Media Associations	Decentralized Communication Bureaus and Structures Field reports	2018-2022
	ECOWAS and Member States to strengthen capacities of stakeholders to correctly communicate during an emergency, mitigate the communication risks and engage communities for effective emergency prevention and response and feedback mechanisms	Central and Local authorities and Institutions with increased capacity to correctly communicate during an emergency and coordinate community engagement in the context of an emergency	ECOWAS National Communication Institutions Network of Communication Professionals Media Associations National Platforms	Decentralized Communication Structures Feedback Mechanism existent	2018-2022

			National Emergency Management Agencies		
	ECOWAS and Member States to strengthen the analysis and use of social/anthropological evidence for emergency preparedness and response	Communication Strategies/Plans for emergency preparedness and response are based on analysis of social data	ECOWAS National Platforms and Institutions National Emergency Management Agencies Media Associations Community Leaders	Copies of Studies ; News Reels Reports of Focus Group Discussions and Action Oriented Research with Local communities.	2018-2022
	ECOWAS to develop Regional Tools Repository to facilitate information and knowledge sharing related to communication risks, understanding perceptions and engaging communities in humanitarian situations	Development of a Regional Repository of Humanitarian Communication Tools	ECOWAS	Repository and copies of Regional Humanitarian Communication Tools	2018-2022
	ECOWAS in collaboration with member states to create communication surge capacity pool of experts, available for rapid deployment in support of risk communication and develop procedure for surge	Development of Database of experts and procedure of deployment	ECOWAS	Database of experts available and copies of deployment manual and Standard Operating Procedures. Records of deployments.	2018-2022
5.	ECOWAS and Member States to collaborate with the Media and Specialized Groups to hold sensitization and promotion events for Public Safety in the areas of <u>Engineering, Industry, Transport and Aviation and Infrastructure</u>	Number of event on sensitization and promotion on Public Safety	ECOWAS National Platform National Emergency Management Agencies	Event Reports Press Releases	2018-2022

6.	ECOWAS and Member States to ensure the <u>integration of the Media into Regional and National Early Warning Systems</u> to ensure effective coverage of humanitarian issues	Existence of EW Systems ECOWAS MS with EW System integrating Media Strategies Number of meetings on EW Systems	ECOWAS (ECOWARN) National Platforms National Emergency Management Agencies	Reports on meetings and actions taken to integrate Media into EW Systems	2018-2022
7.	ECOWAS and Member States in collaboration with the Media to ensure <u>translation of technical report findings on humanitarian issues</u>, for timely and accurate reporting, for public consumption	Number of technical report findings translated	ECOWAS National Platform National Emergency Management Agencies	Copies of translated technical report findings Number of reports reflected on the ECOWAS website	2018-2022

STRATEGIC OBJECTIVE 7

Enhancing national and regional capacities for response to humanitarian concerns

	ACTIVITIES	Success Indicators	Responsible Institution	Sources of Verification	Time Frame
1	ECOWAS to establish <u>ECOWAS Humanitarian Relief Fund</u>;	Regional Humanitarian Relief Fund established and available for response. Humanitarian Relief Mechanism established.	ECOWAS	ECOWAS Decision to establish Humanitarian Relief Fund Copy of the Mechanism for Humanitarian Relief	2018-2022
2	ECOWAS to establish and operationalise a <u>Regional Disaster Observatory System</u> in collaboration with the DRR Division; to build a “hazards profile” for the region and its MS, constant update of the profile and integration into policy development and review in MS and contingency planning;	Regional Disaster Observatory System established. Disaster Observatory Centres/Sites established at National level and Network of Observatory sites is created Country Vulnerability and Hazards profile established and system instituted and linked to strategic and operational planning at regional and national levels. Regional Contingency Plan for emergency response is developed	ECOWAS National Platforms National Emergency Management Agencies Research Institutions and Academia	Reports of establishment of Regional Observatory System Reports of establishment of sites at national level Reports and websites of country vulnerability profile Copies of Regional Contingency Plan Reports disseminated from the regional disaster observatory	2018-2022
3	ECOWAS to identify <u>Centers of Excellence</u> for comprehensive capacity building programme for <u>training humanitarian affairs personnel</u> and also conduct <u>research, evaluation and other activities</u> designed to enhance preparedness capacity;	Centres of Excellence identified, designated and in use. Humanitarian Affairs personnel trained. In-country training for National Platforms conducted.	ECOWAS National Platforms National Emergency Management Agencies	- Reports of establishment - Training Reports	2018-2022

			Centres of Excellence		
4	<u>ECOWAS to strengthen the ECOWAS Emergency Response Team (EERT) as a critical operational facility for the delivery of emergency relief assistance, and incorporating lessons learned in future capacity building strategies;</u>	<p>EERT evaluation carried out EERT Capacity enhanced</p> <p>EERT Operational tools and equipment provided</p> <p>Early Warning Linkages with EERT are strengthened</p>	<p>ECOWAS Emergency Response Team</p> <p>National Platforms</p> <p>National Emergency Management Agencies</p> <p>ECOWAS Early Warning Department</p>	<p>Evaluation report</p> <p>Copies of Training Strategy and Training Manuals</p> <p>Minutes of ECOWARN and EERT meetings Copies of communication from ECOWARN to EERT</p>	2018-2022
5	<u>ECOWAS to establish ECOWAS Humanitarian Logistics Depot</u>	<p>ECOWAS Humanitarian Logistics Depot established</p> <p>Technical Partners are collaborating and providing support</p> <p>Infrastructural development, staffing and stockpiling</p>	<p>ECOWAS,</p> <p>Operational Partners</p>	<p>Signed copies of Agreements with the Host Government (Mali)</p> <p>Signed copies of Agreements with Partners</p> <p>Reports of meetings with Partners</p> <p>Progress reports on development of the Depot</p>	2018-2022
6	<u>ECOWAS to establish a Coordination and Implementation System for relevant ECOWAS Directorates</u>	<p>Humanitarian Affairs Coordination System established</p> <p>Procedures for mainstreaming of measures within the Policy and Plan of Action concretized</p> <p>Effective monitoring and evaluation of actions carried out</p>	<p>ECOWAS</p>	<p>Report of Inaugural meeting</p> <p>Copy of Terms of Reference</p> <p>Copies of Procedural Manuals and other documents</p> <p>M&E report</p>	2018-2022
7	<u>ECOWAS to establish Coordination Systems with Member State and with Partners to ensure effective implementation of the Policy and Plan of Action</u>	<p>Coordination Systems established</p> <p>Procedures related to optimization of integrated</p>	<p>ECOWAS, Partners</p> <p>National Platforms</p>	<p>Reports of establishment</p> <p>Copies of Terms of Reference</p> <p>Copies of Procedures M&E reports</p>	2018-2022

		Implementation of the Policy and Plan of Action set out Effective monitoring and evaluation Systems established	National Emergency Management Agencies		
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