

Approved  
*[Signature]*

## /INTERNAL MEMO/

**To:** Executive Director  
**From:** Programme Coordinator  
**Date:** January 21, 2019  
**Subject:** Request to launch Tender on: Consultancy Services for Evaluation of ECOW-GEN in the ECOWAS Member States  
**Budget Line:** ECOW-GEN 2019 Budget  
**Ref:** NEPAD/MM/001/2019

Dear Sir,

As you are aware, the first programme cycle of the ECOWAS Programme on Gender Mainstreaming in Energy Access (ECOW-GEN) ends in 2019. As stated in the Work Plan for 2019, an evaluation exercise is to be conducted to assess the performance of the programme in line with its stated objectives.

Moreover, the evaluation exercise will enable ECREEE understand the strengths and weaknesses of the implementation of the first cycle in order to use this information in designing a more effective second programme cycle.

In line with this, the Terms of Reference (ToR) has been drafted to recruit a consulting team to carry out this assignment. The document is attached with this memo for your kind consideration.



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**Monica Maduekwe**  
**Programme Coordinator – ECOW-GEN**